

# How to change the delivery frequency of your subscription order

Step 1. Log in to your account and click on SUBSCRIPTIONS.



## My Account

Dashboard
Orders

Home / My Account

Subscriptions Addresses Account details

Referrals

Logout

Subscription	Status	Next Payment	Total	
#179610	Cancelled	-	£19.49	View
#129693	Cancelled	-	£37.73	View
#129594	On hold	-	£16.49	View
#129548	On hold	-	£45.44	View
#129244	Cancelled	-	£37.53	View
#128145	Cancelled		£19.99	View
#127982	Active	August 10, 2020 Via Credit / Debit Card	£19.49	View
#121386	On hold	-	£21.99	View

## Step 2. Click VIEW on the subscription you wish to change.

## Step 3. Click CHANGE SUBSCRIPTION.

Kerry's FRESH 9am	Office Hours 1 - 5pm Mon - Fri	earch by products	٩	0115 9860929	My Account	6 £21.08
Create Your Own Box	Boxes Office	Fruit About	Delivery/Subscri	ption Information	1	
Free Delivery over £15		🆤 🛛 Family Run L	ocal Service	n De	elivered Direct to '	Your Door
My Account Home / My Account Dashboard Orders Subscriptions Addresses Account details Referrals Logout	Statu Statu Last Date Payr Date	is Active Date April 20, 20 Order 2 days ago nent August 10, 2 Pause ons Chang	20 2020 subscription C e Address Char	ancel subscription		



## Step 4. You will now see a page that looks like this.

# Change your subscription

Home / Change your subscription



Step 5. Scroll down to BASKET SUBSCRIPTIONS and you will see the current delivery frequency selected.

ie / Change yo	our subscription			
<ul> <li>Basket up</li> </ul>	pdated			
	Product	Price	Quantity	Total
c 📲	Diverse Mixed Box	£16.49	1	£16.49
	2 Litre Semi Skimmed Milk	£1.50	2	£3.00
	Large Free Range Eggs	£1.59	1	£1.59
oupon code	Apply cou	pon		Update basket

#### Basket Subscription



ne / Change your s	ubscription			
Basket updat	ted			
	Product	Price	Quantity	Total
(	Diverse Mixed Box	£16.49	1	£16.49
د 🏭	2 Litre Semi Skimmed Milk	£1.50	2	£3.00
( 炎	Large Free Range Eggs	£1.59	1	£1.59
oupon code	Apply coupon			Update basket
asket S	ubscription			
v often would you	like to receive this order?			
/eekly				
ortnightly				

Step 6. Choose your new required frequency\*\*.

 \*\*Please note if changing from weekly to fortnightly this process will create an order. If placed before 12pm (noon) Monday, this will arrive the same week and will be delivered fortnightly thereafter.

Step 7. Scroll down and click PROCEED TO CHECKOUT

OMonthly

x 🕐	Garlic Oil and Parsley Flatbread (Each)	£1.00	1	£1.00
Coupon code	Apply coupon			Update basket
Basket Si	abscription			
Weekly	ke to receive this order?			
O Forthightly				
Basket to	tals			

Subtotal		
Total	£22.08	
Recurring Total	£22.08 First renewal: August 5, 2020	
		Cancel changes

### Billing details

First name

А

Last name 📩

Sample

Company name (optional)

Country \*

United Kingdom (UK)

Street address

54 Long Lane

Apartment, suite, unit etc. (optional)

Apartment, suite, unit etc. (optional)

Town / City \*

Nottingham

County (optional)

Postcode \*

NG4 3DX

Step 8. Your billing/delivery address details will still be saved (please double check them).

Proceed to checkou

Step 8 continued. Complete the DELIVERY NOTES box.

Delivery Notes *		
Leave in parch if not it		
Leave in porch if not in	n	

#### Your order

Product	Total
Diverse Mixed Box × 1	£16.49
2 Litre Semi Skimmed Milk × 2	£3.00
Large Free Range Eggs × 1	£1.59
Garlic Oil and Parsley Flatbread (Each) <b>× 1</b>	£1.00
Subtotal	£22.08
Shipping	Free Delivery
Shipping Delivery date	Free Delivery Your order will be ready to collect or be out for delivery next week. Please see the <u>delivery information page</u> for delivery to your postcode area
Shipping Delivery date Total	Free Delivery Your order will be ready to collect or be out for delivery next week. Please see the <u>delivery information page</u> for delivery to your postcode area £22.08
Shipping Delivery date Total Recurring Totals	Free Delivery Your order will be ready to collect or be out for delivery next week. Please see the <u>delivery information page</u> for delivery to your postcode area £22.08
Shipping Delivery date Total Recurring Totals Subtotal	Free Delivery         Your order will be ready to collect or be out for delivery next week. Please see the <u>delivery information page</u> for delivery to your postcode area         £22.08         £22.08
Shipping Delivery date Total Recurring Totals Subtotal Shipping via Free Delivery	Free Delivery         Your order will be ready to collect or be out for delivery next         week. Please see the delivery information page for delivery to         your postcode area         £22.08         £22.08         Free

Credit / Deb	oit Card 🏾 👷 🎦				
Pay with a You can ch	any standard Credi noose a previous us	t or Debit card ed card:			
XXXXXXXX	XXXXXX1034 (03/19)			•	
🖌 l have re	ad and agree to the v	vebsite <u>terms and</u>	conditions *		
Place C	Drder				

Step 10. Check the card we have stored for you is correct, confirm you have accepted our T&C's and click PLACE ORDER.

Step 11. Choose your card type



asso follow the instructions below to complete your payment. Please do not exit the payment process until y

lease follow the instructions below to complete your payment. Please do not exit the payment process until you have been returned to the website for confirmation of your order.

Order reference :	order_185734
Total charge :	22.08 GBP
Beneficiary :	Kerrys Fruit & Veg
Please select a payment met	hod by clicking on the logo.
VISA	VISA
Diners Club	Dierr Club Dierrational
JCB	ЈСВ
MasterCard	
Maestro	Can I actually pay with my Maestro card?
DISCOVER	DISCOVER
	laycard

# from the logo's listed.

You accept that your credit card informations are stored securly for future orders.						
I authorise Barclaycard to store my financial details in a secure way, so that I will not have to enter them again for future orders with this merchant.						
Pay with :	VISA					
Cardholder's name*:	A Sample					
Card number*:	xxxxxxxxxx5978					
	01 🔹					
Expiry date (mm/yyyy)*:	2023					
Card verification code :	What is this?					
* Mandato	bry fields					
Yes, I confirm my payment						
Back						

Step 12. Input your card verification code and CONFIRM PAYMENT.

Please note this will take the payment at this point, in advance of your usual payment day and will then not take the automatic payment on the Monday. It will then fall back into your selected payment schedule.